



St. Joseph School

11886 Acacia Avenue
Hawthorne, CA 90250

March 24, 2010

Dear Parents,

In today's family envelope, you will find your copy of the FACTS agreement for the 2010-2011 school year. Please check for corrections or changes right away. If your home address, withdrawal date, bank name or bank account information needs correction, please do so in the squares to the right. If you are changing to a new bank account please attach a voided check and come to the office to sign the original form. **If you have changes, please correct and return your pink copy to the office by Friday, March 26th.** We will then correct the original FACTS form and return your pink copy to you. All completed applications will be mailed to the FACTS Company on April 1st. If you chose to pay the tuition in full (by June 1st) this year, instead of monthly payments, please write that on the pink copy and return to the office by March 26th. On the bottom of your FACTS agreement you will see a hand written code (1-IP, 2-OP N/S, etc). The code tells us what tuition rate you are paying:

1, 2, 3, or 4 = number of children in family
IP or OP = in parish or out of parish rate
N/C = non catholic
N/S = no scrip usage, paying higher tuition rate

If you did not buy your SCRIP this year and had to pay the penalty, why not add it to your tuition rate? If you would like to do this, make a note on your pink copy, send it to the office and we will adjust the tuition amount.

The FACTS Company is again offering the "Peace of Mind" benefit. You will automatically be re-enrolled if you were signed up last year. To make a change to the Peace of Mind, please bring your pink copy to the office for corrections.

If all of your information is correct, no changes at all, you do not need to send your pink copy to the office. Please keep it for your records. Remember that the new withdrawal amount for 2010-11 will start in June.

If you have any questions, please contact the school office and speak with Mrs. Rutherford. Remember the deadline to return changes is **Friday, March 26th.**

Sincerely,

Christina R. Whelan
Principal

P.S. If you are paying in full as you did last year, you have two copies of a tuition contract. Please sign and return the white copy by Friday, March 26th and keep the pink copy for your records. If you want to make monthly payments, you must come to the office and speak with Mrs. Rutherford.